

ARCHIVAL POLICY

TITLE

This policy shall be called 'Archival Policy'.

COMMENCEMENT

This Policy shall be effective from February 13, 2025.

BACKGROUND

SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 ['SEBI Listing Regulations'] mandated every Listed Company to formulate a Policy on Archival Documents ['Archival Policy'] which has to be approved by the Board of Directors.

OBJECTIVE OF THE POLICY

This Policy is framed in accordance with the requirement under Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof).

The Company is required to disclose the policy on its website.

DEFINITIONS

1. "Applicable Laws" includes (a) the Companies Act, 2013 ['the Act'] and rules made thereunder, as amended from time to time; (b) the SEBI Listing Regulations, as amended from time to time; and (c) any other statute, law, standards, regulations or circulars, notification, guidance, instructions issued by any regulatory, judiciary, authority relating to hosting of disclosures, documents, audio and/or video recordings, meeting transcripts, presentations, etc. on website of the Company, as may be applicable.
2. "Board" means the Board of Directors of United Breweries Limited.
3. "Company" means United Breweries Limited.
4. "Policy" means this Policy, as amended from time to time.

POLICY

- a. The Company shall disclose on its website under "Investors" section under the heading 'Material Events/Information' all such events or information ('disclosures') which are required to be disclosed to the Stock Exchanges under Regulation 30 read with Schedule III of the SEBI Listing Regulations.
- b. The disclosures, documents, audio and/or video recordings, meeting transcripts, presentations, etc. made to the Stock Exchanges and/or hosted on the Company's website shall be maintained for such period as specified under the Applicable Law. In case no specific period is mentioned under any Applicable Law then it would be maintained a period of five years from the date of initial posting.
- c. The disclosures shall thereafter be archived under the heading 'Archives' and shall be retained on the Company's website for such period as may be decided by the Board of United Breweries in compliance with the applicable law.

AMENDMENTS

The Board shall have the power to amend any of the provisions of this Policy, substitute any of the provisions with a new provision, or replace this Policy entirely with a new Policy.

Version 1: The Board approved and adopted Policy
